IoT Steering Committee Minutes
October 26, 2020

Agenda

Agenda Topics	Moderator	Minutes
Adopt the minutes of the September 28, 2020 call	Frédéric	5
Guest member vote: Autoware Foundation	Frédéric	5
Marketing Plan Proposal	Ioana	15
2021 Program and Budget	Frédéric	35

Attendees

Present

Robert Andres — Eurotech (alternate)
Caroline Buck — Bosch
Paul Buck — Eclipse Foundation
Marco Carrer — Eurotech
Frédéric Desbiens — Eclipse Foundation
Ioana Maftei — Eclipse Foundation
Jens Reimann — Red Hat

Excused

Kai Hudala — Bosch (alternate)

Minutes

1. **Minutes of the September 28, 2020 call**
   The minutes of the September 28, 2020 call were unanimously approved.

2. **Guest member vote: Autoware Foundation**
    The [Autoware Foundation](#) is a non-profit organization supporting open-source projects enabling self-driving mobility. In the last few months, it started to be involved in the Eclipse ecosystem through ADLINK technology and the Eclipse Cyclone DDS project.

    Autoware recently joined the Eclipse Foundation as an associate member and requested guest membership in the Eclipse IoT and Eclipse OpenADx working groups.

    The steering committee unanimously approved the following resolution:

    RESOLVED, the Eclipse IoT steering committee approves Autoware as a guest member of the Eclipse IoT working group.

3. **2021 Marketing Plan proposal**
    Ioana Maftei presented a marketing plan proposal for 2021 to the committee. The discretionary spending in the budget is directly driven by the strategies and deliverables in the marketing plan.

4. **2021 Program and Budget**
    Frédéric Desbiens presented the program plan and budget proposals to the committee.

    The program plan builds on the one for 2020. A few additions have been made, and some objectives need to be updated since milestones have been achieved. These have been highlighted in the deck.

    The budget assumes working group funding will stay constant for 2021.

    The Foundation requires working groups to adopt their program and budget for the next year by November 15, 2020.

    The committee expressed their desire to take some time to review the plan and budget. Since the next meeting is scheduled for November 28, 2020, they will have to be adopted through an electronic ballot.

    The committee agreed to the following milestones:
    - **November 6, 2020 —** The final drafts for the program plan and budget are ready
    - **November 9 - 13, 2020 —** The electronic ballot is conducted

Meeting adjourned at 12:04 PM EDT